

EUROPEAN  
JOB DAYS

# EoJD – GUIDA VISITATORI

<https://europeanjobdays.eu/en/event/eures-italy-employers-day-2023-7th-edition>



NOVEMBRE 2023



Europeanjobdays.eu

EURES

#EURESjobs



# VISITATORE

# **REGISTRAZIONE**



# LOGIN



Home / Events / EURES ITALY FOR EMPLOYERS' DAY 2023 - 7th edition / About



EURES ITALY FOR EMPLOYERS' DAY 2023 - 7th edition

Skills at work

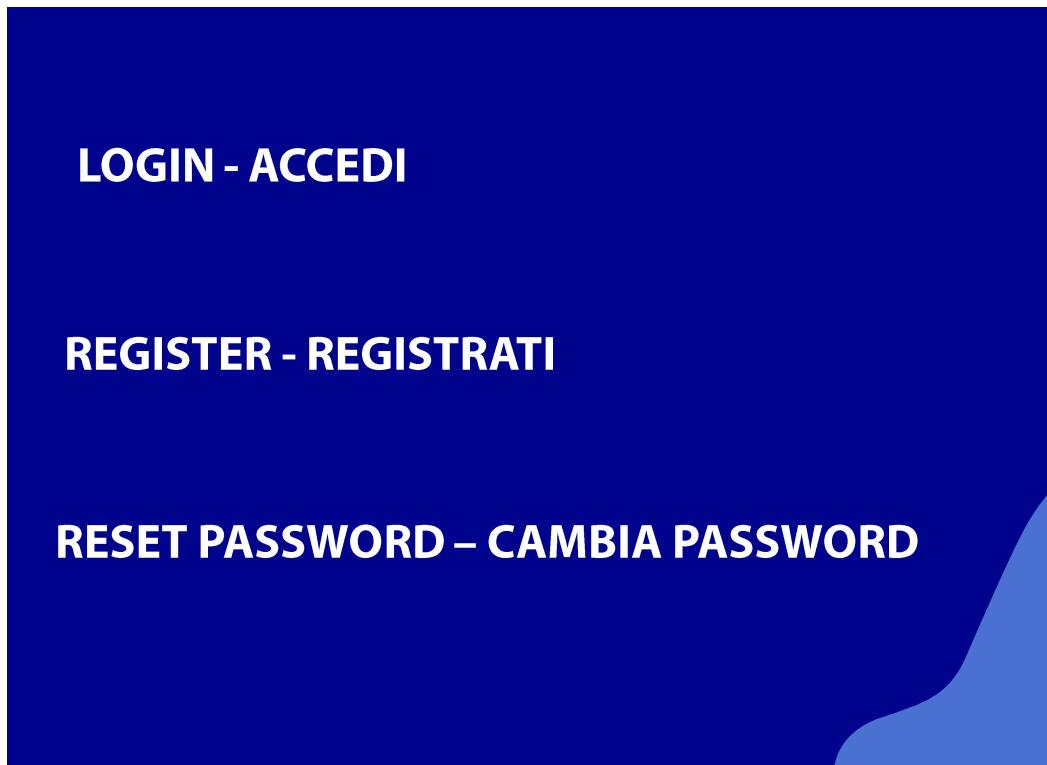
home events employers jobs

English EN log in



- In alto a destra della home
- Prima registrazione  
Oppure
- Login al proprio account  
per registrarsi ad un **nuovo evento**

# LOGIN



EUROPEAN JOB DAYS  
FIND YOUR JOB IN EUROPE

EURES THE PARTNER OF  
ELA  
European Labour Authority

home events employers jobs

English EN log in

LOG IN REGISTER RESET PASSWORD

## Log in

Email or username — Mandatory field



Password — Mandatory field



LOG IN

Don't have an account? [Click here](#)



# CHI SEI

EUROPEAN JOB DAYS  
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EUROPEAN LABOUR AUTHORITY

home events exhibitors jobs log in

LOG IN REGISTER RESET PASSWORD

Tell us who you are

Create your free account now

I am a Jobseeker CREATE ACCOUNT

I am an Exhibitor CREATE ACCOUNT

Are you a EURES Adviser? [Click here](#)

CREA UN ACCOUNT



# Create a Jobseeker account - Account information

Account information

Username — Mandatory field

Email — Mandatory field

Password — Mandatory field

Password strength:

Confirm password — Mandatory field

Time zone — Mandatory field

- Questi dati serviranno per accedere
- La e-mail non è pubblica ma deve essere valida per poter finalizzare la registrazione
- Campi obbligatori
- Spiegazione: tasto celeste



# Create a Jobseeker account - Your personal event participation

## Your personal event participation

Select at least one event you will be participating in — Mandatory field

Work in Flanders 2022 – Lisbon [18 – 19 October 2022]

Work@PL2022 [20 October 2022]

Work in Denmark: Life Science and Healthcare [26 October 2022]

Swedish Day 2022 [27 October 2022]

'Bienvenidos a Irlanda' 2022 [17 November 2022]

- All'atto della prima registrazione è **necessario indicare un evento**
- ATTENZIONE: il visitatore già registrato **NON lo è automaticamente ad ogni evento!**  
Dopo il LOGIN dovrà indicare il prossimo evento di interesse
- L'apertura della possibilità della registrazione dei jobseeker ad un evento **non è MAI concomitante all'apertura della pagina evento.** E' successiva (circa un mese dopo) all'apertura delle registrazioni degli espositori



# Create a Jobseeker account - About you 1

**About you**

First name — Mandatory field

Last name — Mandatory field

Profile picture  
- Upload - 

Gender  
- None -

Country of residence — Mandatory field  
- Select a value -

Nationality (citizen of) — Mandatory field  
- Select a value -

Language skills — Mandatory field  
- Select a value -

**ADD ANOTHER ITEM**

Age group — Mandatory field  
- Select a value -

- Tutti i campi **sono obbligatori**, salvo il genere
- E' possibile inserire una **foto**
- E' possibile inserire più di una **competenza lingistica**



# Create a Jobseeker account - About you 2

Education level – Mandatory field

- Select a value -

Education fields

Agriculture, forestry and fishery

Architecture and building

Arts

Business and administration

Computing

Engineering and engineering trades

Environmental protection

Health

Humanities

Journalism and information

Law

Life sciences

Manufacturing and processing

Mathematics and statistics

Not known or unspecified

Personal services

Physical sciences

Security services

Social and behavioural science

Social services

Teacher training and education science

Transport services

Veterinary



# Create a Jobseeker account - About you 3



Le ESCO SKILLS sono molto importanti!

Esempi: java, cad, cnc...

Employment status — Mandatory

- Select a value -

- Select a value -

Jobseeker

Student

Employed

Work experience — Mandatory field

- Select a value -

Up to 1 year

Up to 2 years

Between 2 and 5 years

More than 5 years

ESCO skills

- None -

Please enter 3 or more characters

- None -

CAD for footwear

CAD for garment manufacturing

CAD software

cadastral taxation

CADD software

clean building facade

create 3D CAD footwear prototypes

create AutoCAD drawings

- Select -

- None -

program a CNC controller

tend CNC drilling machine

tend CNC engraving machine

tend CNC grinding machine

tend CNC laser cutting machine

tend CNC metal punch press

tend CNC milling machine

Contact options

Communication tools	Tool ID
- Select -	
Skype	
WhatsApp	
Facebook Messenger	
WeChat	
Other	

of expertise

- Questi dati serviranno per massimizzare l'efficacia del match e indicare **dati di CONTATTO!**
- Un **algoritmo** consente a candidati ed espositori di individuare offerte e candidature più idonee!

# Create a Jobseeker account - Area(s) of expertise

Area(s) of expertise

Sector

- None - X

- None -
- Accommodation and food service activities
- Accommodation
- Food and beverage service activities
- Activities of extraterritorial organisations and bodies
- Activities of households as employers; Undifferentiated goods and services-producing activities of private households fo...
- Activities of households as employers of domestic personnel
- Undifferentiated goods and services-producing activities of private households fo...

- Undifferentiated goods and services-producing activities of private households fo...
- Administrative and support service activities
- Employment activities
- Office administrative, office support and other business support activities
- Rental and leasing activities
- Security and investigation activities
- Services to buildings and landscape activities
- Travel agency, tour operator and other reservation service and related activities

Occupation

+ Select -

- None -

- Accounting, Legal, Social Science and Artistic Professionals
- Agricultural, fishery and related labourers
- Computing, Engineering and Science Associate Professionals
- Computing, Engineering and Science Professionals
- Construction, Mining and Quarrying Workers
- Customer Service Staff
- Drivers and mobile-plant operators



Algoritmo e  
Match  
efficace

- Drivers and mobile-plant operators
- Finance, Sales and Administrative Associate Professionals
- General managers
- Healthcare and Life Science Associate Professionals
- Healthcare and Life Science Professionals
- Hotel, Catering and Personal Services Staff
- Labourers in mining, construction, manufacturing and transport
- Legislators and senior officials

# Create a Jobseeker account - Your CV, Legal and privacy

**Your CV**

CV file  
- Upload -

CV video

**Your CV**

CV file  
- Upload -

CV video



- Link to your video presentation on YouTube or Vimeo.
- This must be an external URL such as <http://example.com>.

**Legal and privacy** 

I would like my account to remain accessible for other events, until I delete it myself.  
(Otherwise it will be deleted after 12 weeks – please refer to the "[Privacy statement and specific conditions](#)")

I would like to receive information on new and upcoming events

I have read the [legal notice](#) and the [privacy statement and specific conditions](#) and agree to their terms and conditions.



# VISITATORE

# GESTIONE ACCOUNT



# Login con USERNAME e Password

EUROPEAN JOB DAYS FIND YOUR JOB IN EUROPE

EURES THE PARTNER OF ELA European Labour Authority

My dashboard

Jobs panel

- My job applications >
- Recommended jobs >
- My favourite jobs >

Events panel

- My events >

Organisations panel

- Interesting organisations >

Info panel

- How to join chat with exhibitors >
- How to join a job interview >

Jul 21

Find your Beat in Gothenburg, West Sweden

Event date: 21 July 2022

Event type: Online / Onsite, Recruitment event

Event venue: Gothenburg, Sweden

EDIT PARTICIPATION

Sep 08

ICT & TECHNOLOGY – Austria is Calling together with Croatia, Italy, Slovakia and Slovenia

LIVE EVENT

5 1

7 15

Logged in as Testing JOBSEEKER jobseeker

dashboard events exhibitors jobs notifications English EN

My events

My profile >

Account settings >

Log out >

Notifications

English EN

# My profile

Logged in as  Testing JOBSEEKER  
jobseeker

My profile Account settings Log out

English EN

**My account**

My profile Account settings Notifications Log out

My profile

E' possibile IMPORTARE il CV dal portale EURES

ABOUT YOU

First name: Testing  
Last name: Jobseeker  
Country: Greece  
Nationality (citizen of): Slovenia

SKILLS

ESCO skills: Ancient Greek, apply social media marketing, brand marketing techniques, channel marketing, content marketing strategy, coordinate marketing plan actions

CONTACT OPTIONS

Email: testing\_jobseeker@email.com  
Skype ID: testing\_jobseeker

AREA(S) OF EXPERTISE

Sector: Administrative and support service activities, Office administrative, office support and other business support activities  
Occupation: Office Staff

EUROPEAN JOB DAYS EURES

# My dashboard

## My event

- Menù del cruscotto sulla sinistra
- **MY EVENTS**
- Verificare di essere registrati all'evento di interesse!
- Register for another event

The screenshot shows the European Job Days dashboard with a red border. On the left, under the heading 'My dashboard', there is a 'Jobs panel' with links to 'My job applications', 'Recommended jobs', 'My favourite jobs', and 'Events panel'. The 'Events panel' is circled in red, and the link 'My events' is also highlighted with a red circle. On the right, under the heading 'My events', there are two event cards: 'ICT Specialists for Norway and Sweden' (date: 12 October 2022, type: Online event) and 'EOJD workshop' (date: 03 - 05 October 2022, type: Online event). Each event card has an 'EDIT PARTICIPATION' button. At the bottom of the dashboard, there is a yellow bar with a blue button labeled 'REGISTER FOR ANOTHER EVENT', which is also circled in red. The top right corner of the dashboard shows a user profile for 'Testing JOBSEEKER jobseeker' and language options 'English EN'.

Logged in as  
Testing JOBSEEKER  
jobseeker

EUROPEAN JOB DAYS  
FIND YOUR JOB IN EUROPE

ELA  
THE PARTNER OF  
EUROPEAN LABOUR AUTHORITY

dashboard events exhibitors jobs notifications English EN

Search by keywords FILTERS APPLY

My dashboard

Jobs panel

- My job applications >
- Recommended jobs >
- My favourite jobs >
- Events panel **My events**
- Organisations panel
- Interesting organisations >

Info panel

- How to join chat with exhibitors >
- How to join a job interview >

Oct 12

ICT Specialists for Norway and Sweden

Event date:  
12 October 2022

Event type:  
Online event

EDIT PARTICIPATION

Oct 03 Oct 05

EOJD workshop

Event date:  
03 - 05 October 2022

Event type:  
Online event

EDIT PARTICIPATION

REGISTER FOR ANOTHER EVENT

My events

1 2

9 7

E U R E S

E U R E S

# My dashboard JOBS panel

Keywords

FILTERS

APPLY

My dashboard

Jobs panel

My job applications >

Recommended jobs >

**My favourite jobs >**

Events panel

My events >

Organisations panel

Interesting organisations

**Favourite jobs**

**Test job IKEA**

PROFILE MATCHING: AVERAGE (50%)

Available for the following event: Find your Beat in Gothenburg, West Sweden

Offered by: IKEA

Workplace country: Belgium

Sector: Activities of extraterritorial organisations and bodies

Salary range: 1000 - 2000 EUR

My dashboard

Jobs panel

My job applications >

Recommended jobs >

My favourite jobs >

Events panel

My events >

Organisations panel

Interesting organisations >

Info panel

How to join chat with exhibitors >

How to join a job interview >

Select your event:

Find your Beat in Gothenburg, West Sweden [21 July 2022]

PENDING (0)

INVITED (0)

**SCHEDULED (2)**

DECLINED (0)

21 JULY 2022, THURSDAY

APPLIED INVITED MEETING SET: INTERVIEW TIME HAS PASSED

**Test job IKEA**

Offered by: IKEA

Interview type: Onsite

Profile matching: AVERAGE (50%)

APPLIED INVITED MEETING SET: INTERVIEW TIME HAS PASSED

**Assistant in Marketing in Spain**

Offered by: IKEA

Interview type: Online

Profile matching: GOOD (80.1%)

- **FILTRO in alto per la ricerca e la candidatura**
- **Jobs applications**
- **Reccomanded jobs**
- **Favourite jobs**

Keywords

FILTERS

APPLY

My dashboard

Jobs panel

My job applications >

**Recommended jobs >**

My favourite jobs >

Events panel

My events >

Organisations panel

Interesting organisations >

**Recommended jobs**

**Marketing assistant in Spain**

PROFILE MATCHING: GOOD (79%)

Available for the following event: EOJD workshop

Offered by: IKEA

Workplace country: Spain

Sector: Office administrative, office support and other business support activities

Salary range: N/A

**Imp. Commerciale estero - Trade development officer**

PROFILE MATCHING: GOOD (75%)

Available for the following event: EURES Italy - Employers' Day 2021

Offered by: Centro per l'impiego di Rimini

Workplace country: Italy

Sector: Office administrative, office support and other business support activities

Salary range: N/A



# My dashboard - interesting organizations



- E' possibile esprimere interesse per una organizzazione
- E' una funzione molto importante: permette all'organizzazione di visualizzare i dati del jobseeker e contattarlo a prescindere da una vera e propria candidatura

Logged in as Testing JOBSEEKER jobseeker

Dashboard Events Exhibitors Jobs Notifications English EN

## My dashboard

Jobs panel

- My job applications >
- Recommended jobs >
- My favourite jobs >

Events panel

- My events >
- Organisations panel
- Interesting organisations >
- panel
- How to join chat with exhibitors >
- How to join a job interview >

Jul 21

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[EDIT PARTICIPATION](#)

LIVE EVENT

Sep 08

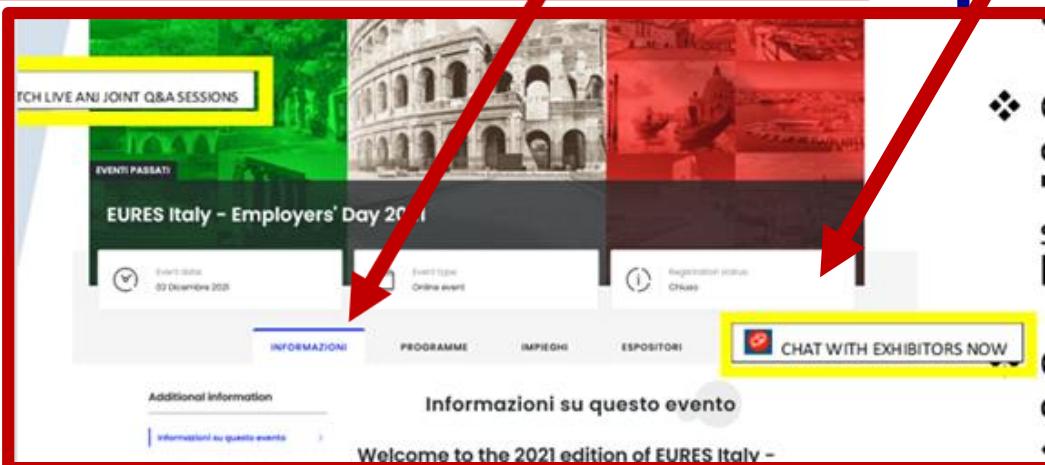
ICT & TECHNOLOGY - Austria is Calling together with Croatia, Italy, Slovakia and Slovenia

7 15



# My dashboard - «CHAT with Exhibitors»

- Il giorno dell'evento è possibile chattare con gli espositori collegati, tramite apposita funzione, dalla HOME
- Non è necessario scaricare alcun programma, la chat si attiva via Jitsi, con un semplice clic
- EVENTO LIVE: in PROGRAMME è possibile chattare pubblicamente



The screenshot shows the "My dashboard" page of the European Job Days platform. On the left, there is a sidebar with various panels: Jobs panel, My job applications, Recommended jobs, My favourite job, Events panel, My events, Organizations panel, Interesting organisations, Info panel, How to join chat with exhibitors (which is currently selected and highlighted in blue), and How to join a job interview. On the right, there is a main content area with a heading "How to join 'Chat with exhibitors'" and a sub-section "Participating in one-on-one chats". It explains that if you do not have a job interview scheduled but would still like to make an introductory contact with participating exhibitors, you can click on the "Chat with exhibitors" tab during a live event. Below this text, there is a screenshot of a "LIVE EVENT" page showing two exhibitors: IKEA (Company, Sweden) and Testing company (Company, Denmark). Each exhibitor has a "JOIN CHAT" button.

This tab contains a list of participating exhibitors who have decided to be available during a live event.

Please keep in mind that only the exhibitors who are online at a given moment will be shown in the listing.

## Need some help?

If you require more assistance, you can contact the European (Online) Job Days helpdesk at [helpdesk@eurojobdays.eu](mailto:helpdesk@eurojobdays.eu)

# My dashboard - «JOB INTERVIEW»

Se è stata confermata una fascia oraria per il colloquio con un espositore, è sufficiente accedere alla sezione "**Le mie candidature**" nel menu del cruscotto e **cliccare sul pulsante "JOIN CHAT"** per incontrare l'espositore all'ora concordata per il colloquio. Verrete automaticamente reindirizzati a una videochiamata in cui si svolgerà il colloquio.

The screenshot shows the 'Job applications' section of the dashboard. On the left, there's a sidebar with links like 'Jobs panel', 'My job applications' (which is highlighted with a red border), 'Recommended jobs', 'Favourite jobs', 'Events panel', 'My events', 'Organisations panel', 'Interesting organisations', 'Info', 'How to join 'Chat with exhibitors'', and 'How to join a job interview'. The main area has a heading 'Job applications' and a search bar 'Select your event: Find your Beat in Gothenburg, West Sweden [08 - 13 June 2022]'. Below that are buttons for 'PENDING (0)', 'INVITED (0)', 'SCHEDULED (1)' (which is blue and underlined), and 'DECLINED (0)'. A large red arrow points from the text above to the 'JOIN CHAT' button for the scheduled interview. The interview details show: '08 JUNE 2022, WEDNESDAY', '11:30 - 12:00 (CEST)', 'Frontend Developer', 'Offered by: IKEA', 'Interview type: Online', 'Profile matching: AVERAGE (40%)', and buttons for 'APPLIED', 'INVITED', 'MEETING SET', 'JOIN CHAT' (which is yellow and circled in red), and 'MANAGE'.

Inoltre, **potete indicare una serie di strumenti di comunicazione** come Skype, WhatsApp, Facebook Messenger e qualsiasi altro strumento di vostra scelta che può essere utilizzato dagli espositori per entrare in contatto con voi.

**Se state utilizzando uno strumento esterno e non Jitsi, assicuratevi di aver effettuato il login e che gli strumenti siano accessi e attivi, altrimenti non potrete entrare in contatto. Se non avete ancora selezionato alcuno strumento, **potete aggiornarlo nella sezione "Il mio profilo" della vostra dashboard.****



# HOME PAGE EoJD



# HOME PAGE

Logged in as Testing JOBSEEKER  
jobseeker

EUROPEAN JOB DAYS FIND YOUR JOB IN EUROPE

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dashboard events exhibitors jobs

notifications English EN

EUROPEAN JOB DAYS FIND YOUR JOB IN EUROPE

EURES THE PARTNER OF ELA European Labour Authority

Home / Events / EURES ITALY FOR EMPLOYERS' DAY 2023 - 7th edition / About

home events employers jobs

English EN log in

EURES ITALY FOR EMPLOYERS' DAY 2023 - 7th edition

Skills at work

REGISTER FOR THIS EVENT

- Se si è loggati è sempre possibile raggiungere, dal menu orizzontale in alto, la propria dashboard o tutti gli eventi, le offerte, gli espositori oppure
- Il menù orizzontale in alto indica home, events, exhibitors, jobs **ed è possibile FARE LA RICERCA con gli apposite FILTRI**



# VIDEO TUTORIAL



[www.europeanjobdays.eu](http://www.europeanjobdays.eu)



<https://www.youtube.com/watch?v=PohgfTCPYrY>



# www.europeanjobdays.eu

The screenshot shows the homepage of the European Job Days website. At the top, there are logos for EURES (European Employment Services) and ELA (European Labour Authority). Navigation links include home, events, exhibitors, jobs, log in, and English. Below the navigation is a search bar with fields for 'Search by keywords' and 'Any category', followed by an 'APPLY' button. A large yellow circular graphic is on the right side of the page.

**Video tutorials**

**Registration for Exhibitors (New)**

REGISTRATIO EXHIBITORS

Guarda su YouTube

Registration for Exhibitors  
Exhibitor EURES Adviser

**Registration for Jobseekers (New)**

REGISTRATIO JOBSEEKERS

Guarda su YouTube

Registration for Jobseekers  
Jobseeker

<https://www.europeanjobdays.eu/en/video-tutorials>



Per ulteriori informazioni

**EURESITALYEOJD@anpal.gov.it**



**#EURESjobs**

