

EUROPEAN  
JOB DAYS

# Work in Italy

## Definition of Terms

### CITIZENS OF NON-MEMBER STATES



Work in Italy for: Non-EU nationals



General information to enter/stay in Italy



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# Definition of Terms

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**CITIZENS OF NON-MEMBER STATES (NON COMMUNITARIANS OR EXTRACOMMUNITARIANS)** refers to all citizens with a nationality of any state that is not part of the European Community, known as the European Union since 1993.

The terms, 'non-member state national', 'non-communitarian,' and 'extracommunitarian' are equivalent. Legally they are called "foreigners."

**STATELESS** refers to those who are deprived of citizenship, that is, people who are not considered to be citizens by any nation, according to their legislation.

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**EXTERNAL BORDERS** are the outer perimeter of the Schengen Area. From these border crossings, foreigners may enter from abroad.

**INTERNAL BORDERS** are land borders, airports and seaports between two or more Schengen countries that allow passage from one Schengen country to another.

Reference Standards Legislative Decree n. 286/1998, and subsequent amendments.

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**A visa** is the authorisation granted to a non-EU national (non communitarian) to enter the Italian Republic.

It will be affixed to the applicant's passport or other valid travel document.

The visa is issued by Italian Embassies and Consulates in the non-EU national's country of origin or place of permanent residence.

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### Entry for employment, seasonal work or self-employment

**Employment** An employer intending to establish an employment arrangement of indefinite, short-term or seasonal nature with a non-EU national who is a resident abroad, must present a specific registered request authorised by the Sportello Unico per l'Immigrazione (Immigration Office) at the Regional Government Office Prefecture (Ufficio Territoriale Governativo) of the province where employment will take place.

This must be done according to the prescriptions of the Immigration Quota.

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### Residence Permit

The residence permit is an authorisation issued by the Questura (Police headquarters) that gives Non-EU nationals the right to reside in Italian territory.

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### Codice Fiscale (Tax code)

A codice fiscale is a number that identifies a citizen.

The number is also listed on health cards, and is an essential document used, for example, to register with the national health service, to hold a job, and to open an account with the bank or post office.

It is issued by the Agenzia delle Entrate (Tax office).

The addresses of local offices can be found at [www.agenziaentrate.it](http://www.agenziaentrate.it)



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### Identity Cards

After obtaining residence, it is possible to apply to the local Registry Office for an identity card.

Identity cards for EU and non-EU citizens:

- are valid for ten years (*or less in the case of minors*);
- are not valid for travel abroad, nor do they legitimise the stay of a non-Italian in Italy if they do not hold a valid residence permit;
- are issued by the Municipality to all residents who apply;
- in the event that an identity card is lost, the Police headquarters must be contacted and the matter reported by bringing another form of identification or two witnesses.



**EURES PORTAL:** <https://ec.europa.eu/eures/>

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## **CHAT EURES: EURES Advisers can be contacted through EURES portal**

<https://ec.europa.eu/eures>, by accessing to the CHAT service.

For Italy, the service is available every Friday (except public holidays) from 10:30 to 12:30 (CET).

<https://ec.europa.eu/eures/public/it/chat-with-eures-advisers>

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