



**AUTHORITY**

# Summary of authorities' responsibilities and contact information.

Info  
Non-EU nationals



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### The **Ministry of the Interior**

One of the functions of this ministry:

Protection of civil rights, including religious belief, citizenship, immigration, and asylum.

<https://www.interno.gov.it>

The online services available to the citizen, range from filling in to sending applications depending on the type (e.g. citizenship application, clearance to work, family reunification, etc.).

[Servizi Online | Dipartimento Libertà Civili e Immigrazione \(interno.gov.it\)](https://www.interno.gov.it)

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MINISTERO DEL LAVORO E DELLE POLITICHE SOCIALI  
MINISTERO DELL'INTERNO  
MINISTERO DELL'ISTRUZIONE DELL'UNIVERSITA' E DELLA RICERCA

There are a number of useful sites on immigration, including:

**[www.integrazionemigranti.gov.it](http://www.integrazionemigranti.gov.it)** provides news and documents regarding how to “live and work in Italy.” Coordinated by the Ministry of Labour and Social Policy, and involves other government institutions with the intention of facilitating migrants in accessing services.

**POST OFFICE** The special kit for the renewal/issuance of residence permits, which is distributed free of charge to non-EU citizens by all post offices, must be submitted at a post office marked with the Sportello Amico logo, ready for mailing. Whether it is to collect the kit or submit it, the applicant must present themselves at the post office with their passport or equivalent document, and with a residence permit if in possession of the same.

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*Ufficio Territoriale del Governo*

**PREFECTURE The Sportello Unico Immigrazione** (Immigration Office) of the Prefecture has jurisdiction with respect to: - Authorisation to work (e.g. influx, entries above the **quota**, conversions from seasonal work or study, any regularisation) - Family reunification The Citizenship Office of the Prefecture has jurisdiction with regard to applications for Italian citizenship by marriage to an Italian citizen or through residency. The Office for Legalisation of Documents, acts on behalf of the Ministry of Foreign Affairs to legalise signatures on documents from and to foreign countries in order to certify their validity.

**The site**, [www.prefettura.it](http://www.prefettura.it)

provides specific information under the section, “Sportello Unico Immigrazione” and “Come fare per” (“How To”) (in this section you will find information about citizenship and the legalisation of documents).

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**THE QUESTURA (POLICE HEADQUARTERS)** Unless stated otherwise, requests for the issue, renewal, duplication, upgrade, or conversion of any type of permit must be filed directly with the local Police headquarters.

**The site,** <http://questure.poliziadistato.it>

offers general information under the section, “Per il Cittadino – Stranieri” (For Citizens – Foreigners), and makes it possible to check the status of your document, to see whether it is ready or still being processed. This can be done by clicking on the section, “Controlla il permesso di soggiorno online” (Check residence permit online).

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*Ministero degli Affari Esteri*

Provides information on the services that the MAECI offers to foreign citizens (especially to the Representatives of foreign Countries in Italy) and to anyone wanting to travel or move to Italy for the purpose of tourism, study or work.

[www.esteri.it](http://www.esteri.it)



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### SOCIAL SECURITY BODIES

The Italian social security system is funded by contributions paid by employed workers, employers, independent workers and self-employed workers, as well as through general taxation.



#### INPS (National Social Security Body)

Is the main Italian social security body with which all public and private employees, and most self-employed workers, must be insured.

[www.inps.it](http://www.inps.it)



#### INAIL (Italian workers' Compensation Authority)

Is responsible for benefits regarding occupational accidents and illnesses.

[www.inail.it](http://www.inail.it)



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Camera di Commercio

### Chambers Of Commerce

Foreign chambers of commerce ( *camera di commercio*) in Italy maintain lists of their member companies doing business (or with subsidiaries) in Italy. . *Infoimprese* ([www.infoimprese.it](http://www.infoimprese.it)) is a useful website of Italian chambers of commerce with information on companies.

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### The Revenue Agency

The Revenue Agency is a non-economic public body that operates to ensure the highest level of tax compliance. It is mainly responsible for collecting tax revenues, providing services and assistance to taxpayers and carrying out assessment and inspections aimed at countering tax evasion. It also provides cadastral and geocartography services, manages all the payment to public administration through the F24 online system, handles the e-invoice for all the public authorities and the Health Insurance Card.

[www.agenziaentrate.gov.it](http://www.agenziaentrate.gov.it)

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**EURES – European Job Mobility Portal** - job vacancies, living and working conditions, and labour market in Italy, as well as a CV-posting service for jobseekers.



**[www.anpal.gov.it](http://www.anpal.gov.it)** - the website of the National Agency of Labour It's important information portal for getting news about job opportunities and important projects for encouraging the employment.



## 20 REGIONAL WEB SITES!

Provides a list of Job Centres (Centri per l'Impiego, every Job Centre has an assigned geographical area but if you want to find a job you can go everywhere), job vacancies and CV-posting service for jobseekers (in Italian).

It could be useful to search for a job centre with an Eures adviser who knows English



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**EURES PORTAL:** <https://ec.europa.eu/eures/>

**ANPAL PORTAL:** [www.anpal.gov.it/eures](http://www.anpal.gov.it/eures)



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YOUTUBE	<a href="https://www.youtube.com/user/EURESjob">https://www.youtube.com/user/EURESjob</a>	

**CHAT EURES: EURES Advisers can be contacted through EURES portal** <https://ec.europa.eu/eures/>, by accessing to the CHAT service. For Italy, the service is available every Friday (except public holidays) from 10:30 to 12:30 (CET). <https://ec.europa.eu/eures/public/it/chat-with-eures-advisers>

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