

# Internal Job Advertisement **BHTC**

<b>WH Supervisor</b>			
<b>NO:</b>	<b>1</b>	<b>DEPARTMENT:</b>	<b>LOG</b>
<b>Tasks and Responsibilities:</b>			
<ul style="list-style-type: none"> <li>• Planning, managing and controlling of logistic operations and material flow in the warehouse.</li> <li>• Performing / supervising inventory and responsible for stock accuracy.</li> <li>• Reporting and analyzing the discrepancies during the stock count using SAP or other supporting tools.</li> <li>• Motivating, training and managing warehouse employees.</li> <li>• Supporting good working environment and follow safety rules.</li> <li>• Controlling the discipline in the warehouses.</li> <li>• Monitoring staff performance and progress.</li> <li>• Controlling the loading and unloading of the trucks to be performed in due time.</li> <li>• Producing regular reports and statistics.</li> <li>• Overseeing the planned maintenance of vehicles, machinery and equipment.</li> <li>• Material Responsible Person.</li> </ul>			
<b>Requirements:</b>			
<ul style="list-style-type: none"> <li>• Bachelor degree in Logistics, Economics or other relevant education.</li> <li>• Professional experience in a similar position in production field (automotive or electronics manufacturing is an advantage).</li> <li>• Computer literacy – MS Office (Word, Excel, PowerPoint); SAP is an advantage</li> <li>• Advanced knowledge of English; German is considered as an advantage.</li> <li>• Self-initiator with strong interpersonal skills, able to communicate with internal/external customers and regulatory authorities.</li> <li>• Leadership skills.</li> <li>• Teamwork skills, good communication skills.</li> <li>• Problem solving skills, goal orientation.</li> <li>• Dynamic person with high commitment.</li> </ul>			
<p>Employees who are interested in this position are asked to apply to Behr-Hella Thermocontrol, Human Resources, Mrs. Antoniya Shterbanova, by e-mail only antoniya.ivanova@bhtc.com</p>			
<b>Necessary Documents</b>		<b>Published:</b>	
Motivation Letter		11.01.2021	

