

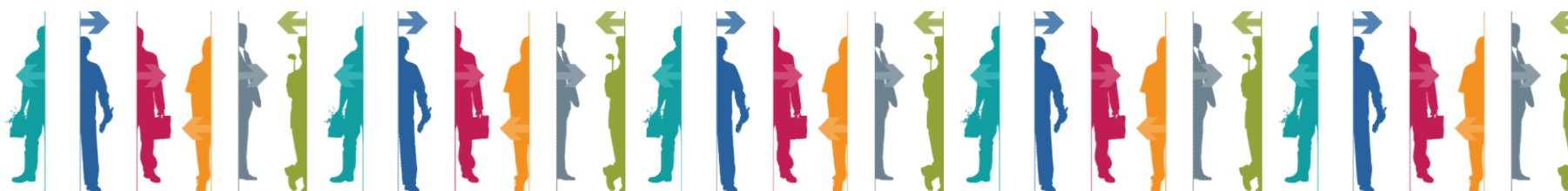


Living and Working in Italy

EURES ITALY for EMPLOYERS' DAY 2019

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Living and Working in Italy - **Foreigner Nationals**





Hiring Foreign Workers at their First Employment

Quota Agreement

“decreto-flussi”





Is an Italian immigration policy that states when and how non-EU foreigners can enter Italy, as well as how many immigrants from a each country are allowed to enter.

There's only one catch: the decreto flussi isn't always open.

In fact it's usually only open for a few months out of the year, sometimes every couple of years depending upon Italy's current state of immigration and labour market.

The opening times are completely random and there is practically impossible to predict when a decreto flussi is going to open.



Quota Agreement “decreto-flussi”

Work permits are not always immediately available in Italy; it can be necessary to wait until the appropriate quotas are released by the Government in order to apply.

An Immigration Quota Decree is normally issued on an annual basis, as the Government reviews the actual need for immigration permits each year.

The Decree sets the quota limits for each type of permit and also outlines the period during which applications can be submitted. Permits are normally granted on a first come, first served basis.



Quota Agreement “decreto-flussi” - Employers

If you want to hire non-European Union foreigners living outside Italy, under the Quota Agreement “decreto-flussi” which sets the maximum number per year of nonEU foreigners who can be allowed to come and work in the Italian territory, you must submit an application to the Sportello Unico per l’Immigrazione at Prefettura (Front Desk for Immigration) of your residence or where your company has its legal headquarters, or where the worker will perform the job.



Quota Agreement “decreto-flussi” - Employers

How to apply If you already know the worker you intend to hire, you must submit to the Sportello Unico:

- Personal application for work authorisation;
- Documents proving availability of suitable accommodation for the foreigner in accordance with regional regulations;
- Proposed residence agreement (contratto di soggiorno) containing the essential elements of the agreement and your commitment to pay for foreign citizen's return journeys to their countries;
- Your commitment to notify the Sportello Unico of any changes regarding work relationship (termination of work relationship, change of working place, etc.).



Quota Agreement “decreto-flussi”

Activities at the Sportello Unico Immigrazione:

STAGE 1 In order to enable the Employment Centres (CPI) to publicise the job applications of workers registered in the employment listings, the Sportello Unico sends such information to all the Italian Employment Centres by electronic mail.

It also publicises the information on its website and by any other possible means.



Quota Agreement “decreto-flussi”

Activities at the Sportello Unico Immigrazione:

The Sportello Unico:

- Acquires the opinion of the Questore (Provincial Police Chief) to find out if there are obstacles on the part of the worker that may hinder work authorisation;
- Acquires the opinion of the Provincial Labour Office as to whether the required minimum contractual standards are met or not and the employer's income capacity .



Quota Agreement “decreto-flussi”

In case of one of the above offices' negative opinion, the Sportello Unico rejects the application.

In case of positive opinion:

- The Sportello Unico summons the employer to collect the work authorisation and sign the contract;
- It sends the documents to the Italian Embassy/Consulate by e-mail.

It is always important to remember that Subordinate work authorisation is valid for 6 months from the date of issue, during which the worker must come to Italy and sign the contract at the Sportello Unico.



Quota Agreement “decreto-flussi” – Job Seekers

What the worker must do: Once the foreign worker has received the work authorisation from you, he/she shall apply for an appointment with the Italian Embassy or Consulate in his/her home country.

The Embassy/Consulate to which all the documents, including work authorisation, have been sent by e-mail, notifies the foreigner of the proposed contract and issues him/her an entry visa within 30 days.

It also must notify the Ministry of the Interior, Ministry of Labour and Social Welfare, INPS and INAIL.

Within eight days of entering Italy, the worker must go to the Sportello Unico that issued the work authorisation to sign the residence contract and submit an application for the residence permit; otherwise, he/she is considered to be in the national territory illegally.



Quota Agreement “decreto-flussi”

Activities at the Sportello Unico Immigrazione:

STAGE 2 When the worker reports to the Sportello Unico, the officer must:

- ✓ Verify the visa issued by the Italian Embassy/Consulate and the worker's personal data;
- ✓ Issue the fiscal code;
- ✓ Make sure that the foreign worker signs the Residence Contract;
- ✓ Issue the residence permit application form and forward the data to the relevant Questura (Provincial Police Headquarters).



Quota Agreement “decreto-flussi”

Issue of the Residence Permit After going to the Sportello Unico, the worker has to go to a **post office** where he/she will send the form picked up at the Sportello Unico with the relevant envelope.

The post office issues a receipt containing two personal identification codes (user ID and password), that can be used to check the status of the application by logging on to the website www.portaleimmigrazione.it.

The Questura will send a mail to the foreigner at the address indicated in the application form or a text message to the mobile number indicated in the application form, informing the applicant of the date he/she must go to the Questura to submit the photos and be fingerprinted.

The Questura will then send another mail or text message informing the foreigner to collect the residence permit.



Summary of authorities' responsibilities and contact information



Summary of authorities' responsibilities and contact information

THE QUESTURA (POLICE HEADQUARTERS) Unless stated otherwise, requests for the issue, renewal, duplication, upgrade, or conversion of any type of permit must be filed directly with the local Police headquarters.

The site, <http://questure.poliziadistato.it>

offers general information under the section, “Per il Cittadino – Stranieri” (For Citizens – Foreigners), and makes it possible to check the status of your document, to see whether it is ready or still being processed.

This can be done by clicking on the section, “Controlla il permesso di soggiorno online” (Check residence permit online).



PREFECTURE The Sportello Unico Immigrazione (Immigration Office or Immigration Desk) of the Prefecture has jurisdiction with respect to:

-Authorisation to work (e.g. influx, entries above the quota, conversions from seasonal work or study, any regularisation)

-- Family reunification

- The Citizenship Office of the Prefecture has jurisdiction with regard to applications for Italian citizenship by marriage to an Italian citizen or through residency.

The Office for Legalisation of Documents, acts on behalf of the Ministry of Foreign Affairs to legalise signatures on documents from and to foreign countries in order to certify their validity.

The site, www.prefettura.it

provides specific information under the section, “Sportello Unico Immigrazione” and “Come fare per” (“How To”) (in this section you will find information about citizenship and the legalisation of documents).



www.integrazionemigranti.gov.it provides news and documents regarding how to “live and work in Italy.” Coordinated by the Ministry of Labour and Social Policy, and involves other government institutions with the intention of facilitating migrants in accessing services.

POST OFFICE The special kit for the renewal/issuance of residence permits, which is distributed free of charge to non-EU citizens by all post offices, must be submitted at a post office marked with the Sportello Amico logo, ready for mailing. Whether it is to collect the kit or submit it, the applicant must present themselves at the post office with their passport or equivalent document, and with a residence permit if in possession of the same.



Thank you for your attention!

By Saied Jowkar EURES Adviser Regione Umbria

